



APPLICATION FORM FOR APPOINTMENT OF EXTERNAL AUDITOR

This form is to be duly completed as accurate and concise as possible and to be returned to:

Head of Takaful/Insurance
Regulatory & Supervision Department
Brunei Darussalam Central Bank
Level 7, Ministry of Finance and Economy Building
Commonwealth Drive, Bandar Seri Begawan
Brunei Darussalam BB3910

1. Name of Insurance Company / Takaful Operator

2. Appointment for financial year ending

[e.g. 31 Dec 202x]

3. Date of Annual General Meeting (for locally incorporated only)

4. Particulars of the Audit Firm

Name	
Firm Contact No.	
Address	

Appointed as auditor of the insurer since	[financial year]
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5. If new appointment, please state reason(s) for change of audit firm

6. Particulars of engagement and concurring partners

	Engagement partner	Concurring partner
Name		
Audit Licence No.		
Identity card No.		
Contact No.		
E-mail		

i. Engagement partner since [financial year] _____

New appointment Reappointment

If new appointment, please state reason(s) for change of engagement partner:

ii. **Concurring partner** since [*financial year*] _____

New appointment

Reappointment

7. Additional information to be enclosed with application:

- a) Extract of board minutes endorsing the proposed appointment / reappointment of the audit firm and confirming that the board is satisfied that the auditor has met the criteria for appointment as specified by the Ministry of Finance and Economy and Brunei Darussalam Central Bank
- b) Curriculum vitae of the engagement and concurring partners
- c) Statutory declaration by the engagement partner **(Attachment II)**
- d) Resolution from Audit Committee (for incumbent auditors)
- e) Certificate of registration as public accountant issued under section 15, Accountants Order, 2010

Date

Signature

Name

_____ **Managing Director / Director / Chief Executive Officer / Principal Officer**

STATUTORY DECLARATION BY ENGAGEMENT PARTNER OF AUDIT FIRM

I, [name of engagement partner [Audit Licence Number]], of [name of audit firm [Firm's Number]], [I.C. No.], being the partner primarily responsible for the audit engagement, do solemnly and sincerely declare that:

[A] I qualify under section 59(5) of the Insurance Order, 2006 or section 60(5) of the Takaful Order, 2008 and I am not disqualified under section 132 of the Companies Act, Chapter 39 from being appointed as an auditor for [name of Insurance Company / Takaful Operator / Insurance or Takaful Broker] as:-

- (i) I am an approved auditor;
- (ii) I am not a director, controller, officer or agent of [name of Insurance Company / Takaful Operator / Insurance or Takaful Broker]
- (iii) I have not acquire a financial or proprietary interest in [name of Insurance Company / Takaful Operator / Insurance or Takaful Broker] otherwise than as a depositor;

[B] I have no relationships with, or interests in, [name of Insurance Company / Takaful Operator / Insurance or Takaful Broker] or any other entity that is likely to impair my objectivity or independence, and which cannot be reduced to an acceptable level through the application of appropriate safeguards.

[C] I have not been convicted of any felony or crime by any court or competent jurisdiction.

AND I MAKE THIS SOLEMN DECLARATION CONSCIENTIOUSLY BELIEVING THE SAME TO BE TRUE.

SUBSCRIBED AND SOLEMNLY DECLARED BY THE ABOVENAMED

 AT _____
 IN THE STATE OF _____
 THIS DAY OF _____ 20 _____

Before me:

[Signature of Magistrate or Commissioner for Oaths]