

Brunei Darussalam Central Bank (BDCB) is pleased to invite suitably qualified candidates to apply for the positions below.

## **SURVEY INTERVIEWERS (PART-TIME)**

#### **GENERAL REQUIREMENTS**

Applicants for the position must meet or possess the following requirements:

- Be a citizen of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam;
- Demonstrate a genuine passion for contributing to national development;
- Be a reliable team player with a strong sense of responsibility, resilience and commitment to excellence;
- Possess excellent communication and interpersonal skills;
- Be fluent in both spoken and written Malay and English. Proficiency in Mandarin is an added advantage;
  and
- Proficiency in basic IT skills (e-mail, spreadsheets, data entry software).

#### **MAIN RESPONSIBILITIES**

- Carry out structured survey interviews with selected businesses across various sectors in Brunei Darussalam on a monthly basis or as required;
- Accurately record and enter collected data into designated software or formats;
- Ensure confidentiality and integrity of all data collected;
- Liaise with supervisors and team members to coordinate fieldwork and reporting; and
- Perform additional tasks or duties as assigned from time to time.

### **MINIMUM REQUIREMENTS**

- Possess at least a Higher National Diploma or equivalent from a university or higher education institution accredited by the Ministry of Education, Brunei Darussalam;
- A background in business-related fields [e.g. Economics, Management, Accounting] is an advantage.
- Prior relevant work experience in survey work, data collection, or customer-facing roles is an advantage;
  and
- Hold a valid Class 3 driving license and have access to own transport.

# Applications are to be submitted via the following link or by scanning the following QR code:



Please note that physical/hard copy submissions will not be accepted.

Applications should be received by BDCB **not later than 12:00 noon on Wednesday, 24 September 2025.**