



بروني دارالسلام سنترال بڠكا
BRUNEI DARUSSALAM CENTRAL BANK

INVITATION FOR EXPRESSIONS OF INTEREST (EOI)

PROVISION OF OFFICE RENOVATION FOR BRUNEI DARUSSALAM CENTRAL BANK (BDCB) PREMISES AT BCMB BUILDING AND MOFE BUILDING LEVELS 7 AND 14

REF: BDCB/PRO/2024-01

Brunei Darussalam Central Bank [BDCB] is seeking expressions of interest from qualified and experienced service providers for the provision of office renovation services at our premises in Brunei Currency and Monetary Building [BCMB] building and Ministry of Finance & Economy Building, Levels 7 and 14.

The primary objective of this EOI is to shortlist companies that can demonstrate the capability and capacity to deliver excellent provision of renovation works (if so awarded) for BDCB.

The scope of work for the office renovation project includes, but is not limited to, the following:

Scope of Work			
No.			
1	General Renovation	Site Preparation and Demolition	<ul style="list-style-type: none">• Site clearance and protection of existing structures• Demolition and removal of existing structures
		Structural Works	<ul style="list-style-type: none">• Foundation reinforcement or modifications• Wall construction or removal• Beam and column installation or modification
		Architectural Works	<ul style="list-style-type: none">• Floor plan redesign and space planning, including its illustrations• Partition wall installation or removal• Ceiling design and installation
		Flooring	<ul style="list-style-type: none">• Subfloor preparation• Installation of new flooring
		Wall Finishes	<ul style="list-style-type: none">• Plastering and painting• Wall cladding or panelling• Wallpaper installation
		Ceiling Finishes	<ul style="list-style-type: none">• False ceiling or drop ceiling installation• Painting or texturing
2	Specific Systems	Electrical Works	<ul style="list-style-type: none">• Electrical wiring and rewiring• Installation of lighting fixtures• Installation of power outlets and switches



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		Plumbing Works	<ul style="list-style-type: none"> • Installation or modification of water supply and drainage systems • Installation of fixtures
		HVAC (heating, Ventilation and Air Conditioning)	<ul style="list-style-type: none"> • Installation or upgrading of HVAC systems • Ductwork installation or modification
		Mechanical Systems	<ul style="list-style-type: none"> • Installation of mechanical ventilation systems
		Carpentry and Joinery	<ul style="list-style-type: none"> • Custom-built furniture and fittings • Installation of doors, windows and frames • Installation of cabinetry and shelving
		Finishes and Fittings	<ul style="list-style-type: none"> • Installation of fixed and loose furniture • Installation of fixtures (light fixtures, hardware)
		Glazing Works	<ul style="list-style-type: none"> • Installation of windows and glass partitions • Installation of glass doors
			Technological Infrastructure
3	Compliance and Quality Control	Health, Safety and Environment (HSE) Management	<ul style="list-style-type: none"> • Implementation of safety measures and protocols • Waste management and disposal
		Quality Assurance	<ul style="list-style-type: none"> • Regular inspections and quality checks • Compliance with building codes and regulations
4	Project Management	Coordination and Supervision	<ul style="list-style-type: none"> • Project scheduling and timeline management • Coordination between various trades and subcontractors
		Documentation and Handover	<ul style="list-style-type: none"> • Preparation of as-built drawings and manuals • Final inspection and project handover



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Submission Requirements

Interested companies are required to submit a soft copy of the letter of interest, together with the following documents as stated therein.

1. Company Profile and Company Registration;
2. Portfolio of similar projects completed in the last 5 to 7 years;
3. Contact person for the project;
4. Vendor form;
5. Established HSE (Health, Safety and Environment) Management Policy (if any); and
6. Established Quality Assurance Policy (if any).

Interested companies to submit a soft copy of the letter of interest with company letterhead together with copies of the abovementioned key documents to facilities@bdcb.gov.bn with the subject "PROVISION OF OFFICE RENOVATION FOR BDCB PREMISES AT BCMB BUILDING AND MOFE LEVELS 7 AND 14 [REF: BDCB/PRO/2024-01]

Submission Deadline

The soft copy of the letter of interest must be submitted no later than **2.00 PM on 13 September 2024**.

Late submissions will not be entertained. Please be reminded that the total size of the documents emailed should not be more than 10MB.

NOTE: This Expression of Interest shall not be deemed as an invitation to tender from BDCB. Any expenses incurred in connection with this EOI are to be borne solely by the interested parties.